

**JOB OPPORTUNITY
SCHOOL DISTRICT OF CRIVITZ
CRIVITZ, WISCONSIN**

EMPLOYMENT OPPORTUNITY

FULL TIME SCHOOL DISTRICT BOOKKEEPER

The School District of Crivitz is seeking a full time bookkeeper. School District bookkeeping experience in accounts payable, receivable, and payroll preferred. Other business related bookkeeping experience considered. Qualified candidates will hold a bachelor's degree in accounting or finance. Related two year associate's degrees and relevant experience in finance or accounting considered. This will be an hourly position, commensurate with qualifications and experience. Position includes paid time off, health, dental, life, and long term disability insurance as well as participation in the Wisconsin Retirement System.

Application may be submitted via WECAN
at <https://wecan.education.wisc.edu/#>, Vacancy ID#53547

OR

Submit letter of application (found on website: www.crivitz.k12.wi.us under "District" tab),
cover letter, resume, credentials and letter(s) of references to:

School District of Crivitz
Patrick Mans, Administrator
400 South Ave.
Crivitz, WI 54114

APPLICATION DEADLINE: UNTIL FILLED

The School District of Crivitz Board of Education does not discriminate on the basis of the
Protected Classes and is an equal opportunity employer.